



**State of New Jersey**  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
POST OFFICE BOX 340  
TRENTON, NJ 08625-0340

PHILIP D. MURPHY  
*Governor*  
*Commander-in-Chief*

TAHESHA L. WAY  
*Lieutenant Governor*

☆☆  
LISA J. HOU, D.O.  
*Major General*  
*The Adjutant General*

11 April 2024

Mr. James Ostaszewski  
Hudson County Department of Aging & Veterans Affairs  
830 Bergen Avenue, 8A  
Jersey City, NJ 07306

Dear Mr. Ostaszewski:

Following is the contract that is being negotiated between the NJ Department of Military & Veterans Affairs and Hudson County, Hudson County Department of Health & Senior Services to provide transportation to veterans for medical purposes or appointments at the VA regional offices. The term of the contract is one year, 1 July 2024 to 30 June 2025 with a limit of \$15,000. The enclosed documents include:

- A. Standard Provider Agreement
- B. Transportation Grant - Annex A
- C. Annex B-2: Contract Rate Information Form

Please complete the required information, sign and return to [Vanessa.Nilsson@dmava.nj.gov](mailto:Vanessa.Nilsson@dmava.nj.gov) and [Jennifer.Glazewski@dmava.nj.gov](mailto:Jennifer.Glazewski@dmava.nj.gov) no later than **May 31, 2024**. If you have any questions, please call Ms. Vanessa Nilsson at (609) 530-6952. In addition, please ensure you send in your monthly expenditure report by the 15<sup>th</sup> of the following month by emailing it to [Vanessa.Nilsson@dmava.nj.gov](mailto:Vanessa.Nilsson@dmava.nj.gov) and [Jennifer.Glazewski@dmava.nj.gov](mailto:Jennifer.Glazewski@dmava.nj.gov).

Sincerely,

*Esther Chucaralao*

Esther Chucaralao  
Director  
Division of Veteran Services

New Jersey Department of Military and Veterans Affairs

Transportation Grant Annex A

**AGENCY INFORMATION**

Name of Agency: Hudson County, Hudson County Department of Aging & Veterans Affairs

Street Address: 830 Bergen Avenue, 8A City: Jersey City

County: County of Hudson ZIP: 07306

Agency Executive Director/CEO: Craig Guy, County Executive

Project Title: Transcend - Veterans Program

Program Administrator (if known):  
James Ostaszewski

Program Administrator email:  
jostaszewski@hcnj.us

**PROJECT INFORMATION**

Number of trips to be provided @ 100% reimbursement of contract: 1,000

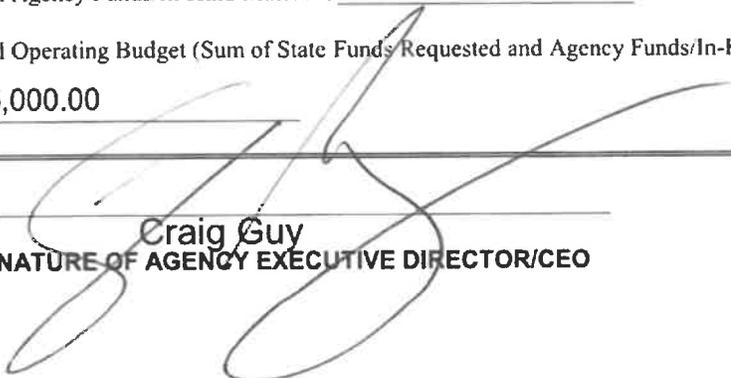
Minimum number of trips to be provided @ 90% of contract 900 (Reimbursement will be reduced if at least 90% of the rides are not provided. Counties will be notified after this Departments Mid-Year review in February.) NOTE: DMAVA will evaluate County Transportation Services performance numbers annually and provide feedback and recommendations.

**FUNDING INFORMATION**

Total State Funds Requested: \$ 15,000

Total Agency Funds/In-Kind Match: \$ N/A

Total Operating Budget (Sum of State Funds Requested and Agency Funds/In-Kind Match):  
\$ 15,000.00

  
SIGNATURE OF AGENCY EXECUTIVE DIRECTOR/CEO

8-17-24  
DATE

## County of Hudson

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AGENCY

PROJECT TITLE

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Attach additional sheets if needed.

1. Provide a brief narrative summary describing existing programs operated by your agency.

The Office of Senior Citizen and Disabled Resident Transportation Assistance provides transportation for senior citizens, disabled individuals and Veterans residing in Hudson County. This program provides demand response and subscription trips to medical, employment, nutrition, shopping, recreational and educational locations. This service is primarily provided to locations within the County. Limited service to out of County destinations is also provided. Some of the outside county destinations includes: Beth Israel, Clara Maass, St. Michael's University Hospital, all in Essex County and Hackensack Hospital in Bergen County. We provide transportation to the Veteran's Administration Hospital in East Orange and Veterans Regional Offices in Newark three times a week.

## County of Hudson

Transcend - Veterans Program

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AGENCY

PROJECT TITLE

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Attach additional sheets if needed.

1. List below the existing problem(s) or need(s) citing specific information or resources which document the reason for your transportation program. Provide demographic information. Report how you assessed need and what other programs or services exist in your geographic area. No rationale about the general benefits of the transportation program is necessary.

Hudson County is an urban area with one of the largest senior and disabled populations in New Jersey. In the last 3 years Hudson County has experienced a reduction of public transportation service and discontinued bus lines within the County. Transcend is one of the only service providers in Hudson County providing wheelchair lift accessibility and curb to curb pick up. Municipalities have limited vehicles with wheelchair capacity, therefore Transcend has assumed the primary role for supporting disabled Veterans with vital transportation. Transcend regularly exceeds the threshold of 900 trips to Veterans each year. Veterans trips are monitored and recorded on a monthly transportation report.

2. Please describe in detail the type of transportation services that will be provided to eligible clients.

Transportation service will be provided on mini buses that accommodate a minimum of 8-ambulatory and 2-wheelchair consumers. Transcend provides curb to curb transportation to eligible veterans. Veterans are assisted on and off vehicles and are provided wheelchair securement when needed. All motor vehicle operators are certified. CDL - Class B License. They receive wheelchair securement training and safety courses to ensure safe ridership to this population. Veterans are transported upon request to facilities within Hudson County on a daily basis. Trips to the Veterans Hospital in East Orange, NJ are scheduled Tuesday, Wednesday and Thursday of each week. Request for service can be made by calling 201-369-4320. Monday through Friday 9 A.M. to 4 P.M., within a 72 hour notification period.

# County of Hudson

Transcend - Veterans Program

AGENCY

PROJECT TITLE

Attach additional sheets if needed.

1. Please describe in narrative the method to be used for identifying clients.

All Veterans are pre-screened through the Regional Veterans Service Office located 115 Christopher Columbus Drive, Jersey City, NJ and must submit a copy of their DD-214 for review. Following successful registration at this office they are screened and enrolled by Transcend for transportation services.

Please translate the above narrative into measurable objectives, strategies, and time frames.

OBJECTIVES

STRATEGIES

TIME FRAME

1.  
To provide transportation to Veterans for medical appointments to their doctor's offices and clinics.

1.  
Work with local & county Veterans services offices to screen applicants for eligibility.

1.  
Ensure that service to Veterans is provided within 72 hours.

2.  
Maintain veteran's schedule service on Tuesday, Wednesday and Thursday to the VA Hospital in East Orange, NJ for all Hudson County veterans.

2.  
Coordinate a schedule to accommodate the appointment times of those veterans seeking transportation for medical appointments.

2.  
Scheduled and delivered weekly.

# County of Hudson

Transcend - Veterans Program

AGENCY

PROJECT TITLE

Attach additional sheets if needed.

1. Please describe in narrative the method to be used in providing transportation services to eligible clients.

Transcend provides non-emergency curb to curb transportation service to eligible consumers, with passenger assistance by the motor vehicle operator if needed. Services are provided on a first come first serve basis. Scheduling is done through a central dispatch office. The telephone number is 201-369-4320. Reservation for trip are taken Monday through Friday from 8 A.M. to 4 P.M. Regular service hours are 8 A.M. through 7 P.M. Monday through Friday. Transcend maintains a regular weekly schedule specifically to the Veterans Administration Hospital in East Orange, NJ.

Please translate the above narrative into measurable objectives, strategies, and time frames.

## OBJECTIVES

## STRATEGIES

## TIME FRAME

1.

The objective of this transportation program is to provide 1,000 trips to eligible veterans during the calendar year. Veterans are provided service to VA related locations for healthcare & benefits and to other community services as well.

1.

Through a collaborative effort local and state veterans offices. Transcend coordinates transportation requests for eligible veterans. We have been able to accommodate all veteran clients seeking service each year.

1.

Appointments are provided within 72 hours.

# County of Hudson

Trancend - Veterans Program

AGENCY

PROJECT TITLE

Attach additional sheets if needed.

1. Please describe in narrative the method by which the program will be internally evaluated (i.e. measurement of Program Goals, consumer surveys, etc.).

The following metric will be used by Transcend to evaluate the Veterans specific program:

- A. Manifest are monitored on a daily basis for the number of trips, number of clients, number of cancellations and no shows.
- B. We have a Citizen Advisory Committee (CAC) consisting of 15 members, who are users of the service.
- C. The CAC meet six times per year to discuss areas that need improvement and ensure the program is delivering the necessary services.
- D. Service monitoring is monitored daily. Consumer complaints are monitored and reviewed by the Program Coordinator or Assistant Coordinator to address any client issues.
- E. Transportation program reports are submitted monthly to the NJ DMVA for veterans utilizing transportation services.
- F. Quality of service is determined by consumer feedback collected in annual surveys and day to day consumer feedback.

Please translate the above narrative into measurable objectives, strategies, and time frames.

OBJECTIVES

STRATEGIES

TIME FRAME

1.

Monitoring of program for effectiveness.

1.

Monthly manifest reports of veterans using Transcend transportation is to insure reliable services is provided to eligible veterans.

1.

Monthly

County of Hudson  
AGENCY

Transcend - Veterans Program  
PROJECT TITLE

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I, Craig Guy, as the Executive Director/CEO  
of County of Hudson assure that the Transportation Service will meet the following  
program requirements:

I. LEVEL OF SERVICE

- A. The agency must submit, along with the Monthly Program Report, appropriate documentation which provides information relative to the services delivered. This information must include a detailed log report of the individuals served, scheduled trip dates, origin, destination, and trip calculation (number of one-way trips).
- B. Clients in need of transportation will be on a first come, first serve basis.

II. PROGRAM GOALS

A. Program Goal #1

- 1. Method for Identifying Client – Clients shall be eligible for transportation service if all of the following conditions are met:
  - a. Client must be a veteran having served a minimum of 90 days of active military service other than for training in the armed forces of the United States and having received a discharge other than dishonorable; or if the active military service was less than 90 days, client must have received a medical discharge;
  - b. Veterans status is determined by review of the DD 214 form or by contacting the Department's Veterans Service District Offices.
  - c. Any individual serving as an aide to the veteran.

2. Ineligible Services

- a. In-county services for the elderly and handicapped population will not be supported through this program. It is the responsibility of the County's Special Transportation for the elderly and handicapped to provide this service.  
**Exception: Counties that have VA Hospitals/Clinics located within their county, will be reimbursed for trips made to those facilities.**

3. Transportation will be provided for the following services:

- a. VA facilities, i.e., hospitals, outpatient clinics, regional offices; to include State VSO Offices.
- b. Other medical services (e.g., hospital, clinics, private doctors);
- c. Exclusions: community services; employment/job training; pharmacies and all other facilities and services not listed in a & b above.

B. Program Goal #2

It is expected that most of the scheduled trips will be provided beyond county, and in some instances, state lines (e.g. VA Hospital, Regional Offices).

C. Program Goal #3

The agency will conduct two consumer surveys to measure client satisfaction with the service, noting strengths and weaknesses. This survey shall take place at six months and twelve months after the beginning of the contract. A report detailing the results of these surveys will be sent to the Division of Veterans Services within one month of the conclusion of each survey.

III. MONITORING BY THE DIVISION OF VETERANS SERVICES

The agency will provide that appropriate staff be available when staff from the Department of Military and Veterans Affairs conducts site visits to monitor contract compliance.

IV. REPORTING

- A. Program Evaluation – See Section II. C Program Goals #3.
- B. Monthly Expenditure Reports – shall be submitted by the 15th of each month for prior month activities. A State of New Jersey Payment Voucher (Vendor Invoice) shall also be submitted for approval by the Department of Military and Veterans Affairs.
- C. Monthly Program Reports – shall be submitted by the 15th of each month for the prior month's activities.

**Payment Vouchers, Expenditure Reports, Contracts, Correspondence and questions related to the content or amount of the award should be addressed to:**

**Joseph Nyzio  
Department of Military and Veterans Affairs (DVS)  
PO Box 340  
Trenton, NJ 08625-0340  
(609) 530-6949  
Joseph.Nyzio@dmava.nj.gov**

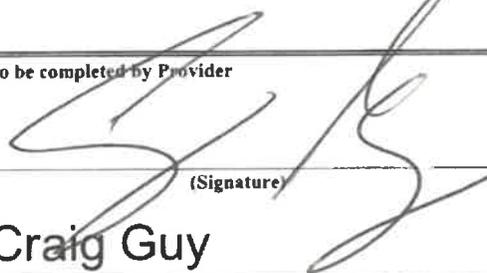
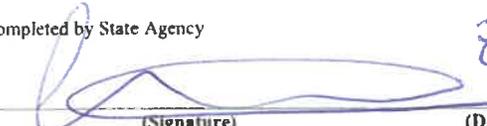
**NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS' AFFAIRS**

**PROVIDER AGREEMENT**

Effective Date: July 1, 2024	Expiration Date: June 30, 2025	Contract Number: VL25T29
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Grant Amount: \$ 15,000 .

The terms of this Contract have been read and understood by the persons whose signatures appear below. The parties agree to comply with the terms and conditions of the contract as set forth in the following agreement.

<p>To be completed by Provider</p>  <p>(Signature)</p> <p>8/7/24 (Date)</p> <p>Craig Guy (Type/Print Name)</p> <p>(Title)</p> <p>County of Hudson (Provider Agency)</p>	<p>To be completed by State Agency</p>  <p>(Signature)</p> <p>8-15-24 (Date)</p> <p>Esther Chucmalen (Type/Print Name)</p> <p>DNS Director (Title)</p> <p>NS DMAVA (State Agency)</p>
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I attest that sufficient funds have been appropriated by State Legislature to cover the current state fiscal year portion of the contract.



(Signature)

8-15-24  
(Date)

State Agency Fiscal Officer

**CONTRACT** effective as of the date recorded on the signature page between the signatory State Agency and the Provider Agency identified on the signature page.

**WHEREAS** the New Jersey Department of Military and Veterans' Affairs (the "State Agency") has been designated under the authority of N.J.S.A. 38A:3-2 et-seq., to administer or supervise the administration of veteran service programs and has, in turn, designated the State Agency to be directly responsible for the funding, implementation and administration of certain of such veteran service programs, including the program(s) covered by this Contract; and,

**WHEREAS** the State Agency desires that the Provider Agency provide services and the Provider Agency has agreed to provide services in accordance with the terms and conditions contained in this Contract;

**THEREFORE** the State Agency and the Provider Agency agree as follows:

## **1. DEFINITIONS**

For the purposes of this document, the following terms, when capitalized, shall have meanings as stated:

**Annex(es)** means the attachment(s) to this document containing programmatic and financial information.

**Contract** means this document, the Annex(es), any additional appendices or attachments (including and approved assignments, subcontract or modifications) and all supporting documents. The Contract constitutes the entire agreement between the parties.

**Notice** means an official written communication between the State Agency and the Provider Agency. All Notices shall be delivered in person or by certified mail, return receipt requested, and shall be directed to the persons and addresses specified for such purpose in the Annex(es) or to such other persons as either party may designate in writing.

**Termination** means an official cessation of this Contract, resulting either from routine expiration or from action taken by the State Agency or the provider Agency, in accordance with the provisions contained in this Contract, to nullify the Contract prior to term.

## **2. BASIC OBLIGATIONS OF THE STATE AGENCY**

**2.01 Payment.** As established in the Annex(es), payment for Contract services delivered shall be based on allowable expenditures or the specified rate per unit of service delivered. Such payment(s) shall be authorized by the State Agency in accordance with the time frames specified in the Annex(es). Total payments shall not exceed the maximum Contract amount, if any, specified in the Annex(es). All payments authorized by the State Agency under this Contract shall be subject to revision on the basis of an audit or audits conducted under Section **3.06 Audit** or on the basis of any State Agency monitoring or evaluation of the Contract.

**2.02 Referenced Materials.** Upon written request of the Provider Agency, the State Agency shall make available to the Provider Agency copies of federal and State regulations and other material specifically referenced in this document.

### **3. BASIC OBLIGATIONS OF THE PROVIDER AGENCY**

**3.01 Contract Services.** The Provider Agency shall provide services to eligible persons in accordance with all specifications contained in this Contract.

**3.02 Reporting.** The Provider Agency shall submit to the State Agency programmatic and financial reports on forms provided by the State Agency. The reporting frequency and due date(s) are specified and sample forms to be used are included in the Annex(es).

**3.03 Compliance with Laws.** The Provider Agency agrees in the performance of this Contract to comply with all applicable federal, state and local laws, rules and regulations (collectively "laws"), including but not limited to the following: state and local laws relating to licensure; federal and state laws relating to safeguarding of client information; the federal Civil Rights Act of 1964 (as amended); P.L. 1975, Chapter 127, of the state of New Jersey (N.J.S.A. 10:5-31 et seq.) and associated executive orders pertaining to affirmative action and nondiscrimination in public contracts; the federal Equal Employment Opportunity Act; Section 504 of the federal Rehabilitation Act of 1973 pertaining to nondiscrimination on the basis of handicap, and regulations thereunder. Failure to comply with the laws, rules and regulation referenced above shall be grounds to terminate this Contract.

If any provisions of this Contract shall conflict with any federal or state law(s) or shall have the effect of causing the State to be ineligible for federal financial participation in payment for Contract services, the specific Contract provision shall be considered amended or nullified to conform to such law(s). All other Contract provisions shall remain unchanged and shall continue in full force and effect.

**3.04 State Agency Policies and Procedures.** In the administration of this Contract, the Provider Agency shall comply with all applicable policies and procedures issued by the State Agency including, but not limited to the policies and procedures contained in the Department's Contract Reimbursement Manual (as from time to time amended) and the Department's Contract Policy and Information Manual (as from time to time amended). Failure to comply with these policies and procedures shall be grounds to terminate this contract.

**3.04 A. Equipment Policies and Procedures.** Title to all equipment purchased in whole or in part under a contract is held by the Provider Agency. The State, however, maintains an equitable interest in all such equipment. The Provider Agency shall maintain adequate insurance coverage to protect against losses and adequate maintenance procedures to keep the equipment in good condition. The Provider Agency shall be responsible for reimbursing the State for damage to equipment which exceeds normal wear and tear. When the equipment no longer becomes useful to the Provider Agency, and the State Agency has an interest in the equipment and has further need of the equipment, the Provider Agency will offer the equipment back to the State Agency. In cases where the State Agency has no further need of the equipment, selling procedures must be established which would provide for competition and result in the highest possible return. Ten percent of the total proceeds may be retained by the Provider Agency for selling and handling expenses. The Provider Agency shall comply with additional equipment policies under Section 3.04 State Agency Policies and Procedures.

**3.05 Financial Management System.** The Provider Agency's financial management system shall provide for the following:

A) accurate, current and complete disclosure of the financial results of this Contract and any other contract, grant, program or other activity administered by the Provider Agency;

- B) records adequately identifying the source and application of all Provider Agency funds and all funds administered by the Provider Agency. These records shall contain information pertaining to all contract and grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays and income;
- C) effective internal and accounting controls over all funds, property and other assets. The Provider Agency shall adequately safeguard all such assets and shall ensure that they are used solely for authorized purposes;
- D) comparison of actual outlays with budgeted amounts for this Contract and any other contract, grant, program or other activity administered by the Provider Agency;
- E) accounting records supported by source documentation;
- F) procedures to minimize elapsed time between any advance payment issued and the disbursement of such advance funds by the Provider Agency;
- G) procedures consistent with the provisions of any applicable State Agency policies and procedures for determining the reasonableness, allowability and allocability of the costs under this Contract.

**3.06 Audit.** At any time during the Contract term, the Provider Agency's overall operations, its compliance with specific Contract provisions, and the operations of any assignees or subcontractors engaged by the Provider Agency under Section 5.02 Assignment and Subcontracts may be subject to audit by the State Agency, by any other appropriate unit or agency of the State or federal government, and/or by a private firm or firms retained or approved by the State Agency for such purpose.

Whether or not such audits are conducted during the Contract term, a final financial and compliance audit of Contract operations, including the relevant operations of any assignees or subcontractors, may be conducted after contract termination. The Provider Agency is subject to audit up to four years after termination of the contract. If any audit has been begun but not completed or resolved before the end of the four year period, the Provider Agency continues to be subject to such audit until it is completed and resolved.

The State Agency may require submission of the Provider Agency's annual organization-wide audit.

Audits shall be conducted in accordance with generally accepted auditing standards as specified in the Statement on Auditing Standards issued by the American Institute of Certified Public Accountants and Standards for Audit of Governmental Organizations, Programs Activities and Functions issued by the Comptroller General of the United States.

## **4. Termination**

**4.01 Termination by Provider Agency.** The Provider Agency may terminate this Contract upon 60 calendar days advance notice to the State Agency. If the contract is terminated under this section, the Provider Agency shall settle all accounts with the State Agency in the manner specified by the State Agency and shall be subject to a final audit under Section 3.06 Audit.

**4.02 Termination for Cause.** If the Provider Agency is not or has not been in compliance with the provision(s) of this contract, the State Agency may, by notice, place the Provider Agency in default of the contract and, in accordance with State Agency policies and procedures, may reduce contract funding or terminate the contract.

**4.03 Reduction or Termination Due to Fiscal Constraints.** Anything to the contrary in this contract notwithstanding, the parties recognize and agree that the State Agency's ability to honor the terms and conditions of this contract is contingent upon receipt of federal funds and/or appropriations of the state Legislature. If during the term of this contract, therefore, the federal and/or the state government reduces its allocation to the State Agency, the State Agency reserves the right, upon notice to the Provider Agency, to reduce or terminate the contract.

## **5. Miscellaneous**

**5.01 Application of New Jersey Law.** This contract shall be governed, construed and interpreted in accordance with the laws of the State of New Jersey including the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 et seq.)

**5.02 Assignment and Subcontracts.** No rights or obligations of the Provider Agency under this contract may be assigned or subcontracted without the prior approval of the State Agency. All approved assignments and subcontracts shall become part of this contract, and the Provider Agency shall bear full responsibility, without recourse to the State (including the State Agency), for their performance. The Provider Agency shall forward copies of all assignment and subcontract documents to the State Agency and shall retain copies of them on file together with the contract.

**5.03 Client Fees.** Other than as provided for in the Annex(es), the Provider Agency shall impose no fees or charges of any kind upon recipients of contract services.

**5.04 Insurance.** The Provider Agency shall maintain adequate insurance coverage. The State shall be included as an additional named insured on any insurance policy applicable to this contract. Should the Provider Agency fail to pay any premium on any insurance policy when due, the State Agency may pay the premium and, upon notice to the Provider Agency, reduce payment to the Provider Agency by the amount of the premium payment.

**5.05 Indemnification.** The Provider Agency shall defend, indemnify and otherwise save harmless the state of New Jersey, its agencies, departments, bureaus, boards, officials and employees from any and all claims or actions at law, whether for personal injury, property damage or liabilities, including the costs of defense (a) which arise from acts or omissions, whether negligent or not, of the Provider Agency or its agents, employees, servants, subcontractors, material suppliers or others working for the Provider Agency, irrespective of whether such risks are within or beyond the control of the Provider Agency, or (b) which arise from any failure to perform the Provider Agency's obligations under this contract or any improper performance.

Notwithstanding the Provider Agency's responsibilities outlined above in this section, the State reserves the right to provide its own attorney(s) to assist in the defense of any legal actions which may arise as a result of this contract.

**5.06 *Statement of Non-Influence.*** No person employed by the state of New Jersey has been or will be paid any fee, commission, or compensation of any kind or granted any gratuity by the Provider Agency or any representative thereof in order to influence the awarding or administration of this contract.

**5.07 *Exercise of Rights.*** A failure or a delay on the part of the State Agency or the Provider Agency in exercising any right, power or privilege under this contract shall not waive that right, power or privilege. Moreover, a single or a partial exercise shall not prevent another or a further exercise of that or of any other right, power or privilege.

DMAVA (REV 03/00)

STATE OF NEW JERSEY DEPARTMENT OF MILITARY & VETERANS AFFAIRS  
ANNEX B - 2: CONTRACT RATE INFORMATION SUMMARY

PROVIDER Hudson County – Hudson County Department of Aging & Veterans Affairs DATE July 1, 2024

CONTRACT # VL25T29

THIS ANNEX B-2 SUPERSEDES THE ANNEX B-2

DATED: \_\_\_\_\_  
FEDERAL I.D. # 226002443-45

.....  
SECTION I: RATES  
.....

PROGRAM/SERVICE	UNIT OF SERVICE	SERVICE UNIT*	TYPE OF RATE	EFFECTIVE PERIOD	
				FROM	TO
Veterans Transportation	One-way trips	See Note*	Non-Cost related Installment Payment	7/1/2024	6/30/2025

Note\*  
Level of service at 100% 1,000 one way passenger trips shall be provided during the contract term and at least a minimum of 900 (90%) one way trips. Provider will be paid in twelve monthly installments of \$ 1,250.00.

Reimbursement will be reduced if we project that at least 90% of the rides will not be provided. Counties will be notified after our Mid-Year review in February, if their contracts will be reduced.

.....  
THESE RATES ARE SUBJECT TO THE CONDITIONS IN SECTION II AND III  
.....

SECTION II: CONTRACT STIPULATIONS  
.....

- A. The service capacity of the Provider Agency is \_\_\_\_\_ for the term of this contract. (Check here if not applicable: )
- B. The Provider Agency shall submit to the Department a ( ) monthly, ( ) quarterly, ( ) semi-annual, ( ) annual report certifying to the actual program expenditures consistent with the Provider's approved budget set forth in the Contract Budget. This report is due \_\_\_\_\_ days after the end of the reporting period. (Check here if periodic expenditure reporting is not applicable: )
- C. The Provider Agency shall submit to the Department a (X) monthly, ( ) quarterly, ( ) semi-annual, ( ) annual report certifying to the actual unit of service delivered during the reporting period. This report is due 15 days after the end of the reporting period. (Check here if periodic level as service reporting is not applicable: \_\_\_\_\_)
- D. Other:

STATE OF NEW JERSEY DEPARTMENT OF MILITARY & VETERANS AFFAIRS  
ANNEX B - 2: CONTRACT RATE INFORMATION SUMMARY

PROVIDER Hudson County— Hudson County Department of Aging & Veterans Affairs DATE: July 1,

2024 CONTRACT # VL25T29

SECTION III: GENERAL

- A. Limitations: Use of the rate(s) contained in this Annex is subject to any statutory or administrative limitations. Acceptance of the rate(s) agreed to herein is predicated on the condition that no information furnished by the Provider Agency and used in the establishment of the rate(s) is subsequently found to be materially incomplete or inaccurate. In addition, if the rate(s) agreed to herein was/were calculated based on costs contained in the Contract Budget (Annex B), acceptance of the rate(s) is predicated on the conditions that: 1) no costs other than the Provider Agency costs were included in the Annex B as finally accepted; 2) all costs reflected in the Contract's Reimbursable Ceiling are allowable under the governing cost principles; 3) similar types of costs were accorded consistent accounting treatment.
- B. Types of Rates:
  - 1. Provisional: A provisional rate is a temporary or interim rate and is subject to adjustment on the basis of a final rate calculated when the actual costs are reported.
  - 2. Fixed: A fixed rate is a permanent rate, not subject to adjustment, which is agreed to for a specified future period, usually a year.
- C. Notification of State Agencies: Copies of this document may be furnished to other state agencies as a means of notifying them of the information it contains.
- D. Contract Amount: \$ 15,000

SECTION IV: SIGNATURES

BY THE PROVIDER AGENCY

BY THE DIVISION

Signature

Craig Guy

Name

County Executive

Title

Date

8-7-24

Signature

Esther Chucaraloro

Name

Director - DVS

Title

Date

6-15-24